



Licensing Section

Arizona Department of Insurance

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Phone: (602) 364-4457 | Toll-free: (877) 660-0964

Web: <https://insurance.az.gov> | E-mail: Licensing@azinsurance.gov

Form L-CRT: LETTER OF CERTIFICATION REQUEST

Instead of requesting a Letter of Certification, we recommend that the public and the insurance industry conduct a "license search," available at no charge from the Department of Insurance web site (<https://insurance.az.gov>). The online search provides the most up-to-date information.

To request a Letter of Certification, complete this form; enclose a check or money order for the "total due" calculated in Section 2; and, either enclose a self-addressed, stamped envelope or indicate that you will be picking up the document(s) when they are ready.

SECTION 1. Information about the licensee			
AZ Insurance License Number:		NOTE: You can only request a Letter of Certification for an Arizona-resident licensee.	
For an INDIVIDUAL :	Last Name:	First Name:	Middle Name:
For a BUSINESS ENTITY :	Full Name:		
SECTION 2: Information about your request			
How many Letters of Certification would you like to receive concerning the licensee named in Section 1?			Quantity:
Fee per Letter of Certification:			\$3.00
AMOUNT DUE (must be submitted with this form):			
SECTION 3: Letter of Certification delivery method			
<input type="checkbox"/> Send by mail. I have provided a self-addressed stamped envelope.			
<input type="checkbox"/> I will pick up in person. Call when ready.			
SECTION 4: Information about you (the requester)			
Name:		Area Code and Phone Number:	
Address	City:	State:	ZIP Code:
E-mail Address:			

If you mailed this form, please allow one to three weeks for processing